

Rajiv Gandhi Centre of Advanced Technology
(A Registered Society established by the Government of Rajasthan)

Ref No.: F1.1(2)/RCAT/Corp/2022/41

Date: 09/01/2023

1st Executive Committee Minutes of Meeting
Rajiv Gandhi Centre of Advanced Technology (R-CAT), Govt. of Rajasthan

An Executive Committee (EC) Meeting was held on 6th December 2022 at 4.00 PM under the Chairmanship of Sh. Ashish Gupta, CIT, MD, RISL. In reference to the bye-laws of the society, following members were invited to participate in the meeting of Executive Committee:-

1. Sh. Ashutosh Deshpande, Technical Director, Doit&c
2. Sh. Arun Chauhan, Director, Technical, RISL
3. Sh. Ravindra Shukla, MD, RKCL
4. Smt. Jyoti Luhadiya, Executive Director, RISL
5. Smt. Poonam Chaudhary, CAO, DoIT&C

The Executive Director, R-CAT, and Manager R-CAT welcomed all the participants and then the agenda-wise discussion followed, and decisions were made.

1. AS IS STATUS of R-CAT

Across different sectors, including technology, vocational education, and the start-up environment, Rajasthan has adopted a leapfrog approach. As a result, Rajiv Gandhi Centre of Advanced Technology (R-CAT) was announced in the state budget for FY 2021–2022, reflecting the State Government of Rajasthan's commitment to improving the employment chances for graduates of the state.

According to the Society Registration Act of 1958, R-CAT has been established as a Society on dated 11th June 2022 and R-CAT was officially launched on August 20, 2022, at Jaipur by Honourable Chief Minister also a spoke centre for R-CAT at Jodhpur was inaugurated on 13th November 2022. Till now, the Government of Rajasthan has sponsored sixteen batches in R-CAT at both the location i.e., Jaipur and Jodhpur from various OEMs that collaborated with RISL/R-CAT to deliver their courses and to provide globally recognised certification for trainees who are successfully completing R-CAT training and certification exam.

The details of the sponsored batches are as follows:

S.N.	OEM's (Technology Partner) Name	Training Service Provider (TSP) Name	Course name	Duration	No of Trainees Trained @Jaipur	No of Trainees Trained @Jodhpur
1	SAS India Pvt. Ltd.	SAS India Pvt. Ltd.	SAS Certified Specialist: Visual Business Analytics and Base Programming	4 days (32Hrs)	60 (3 Batches)	No
2	Oracle	e-Connect Solutions Pvt Ltd	Java Development on Cloud and Cloud Infrastructure Architect	6 Months (Including 132 Hrs of Instructor Led Training)	25 (1 Batch)	20 (1 Batch)
3	VMWare	Koenig Solutions Pvt Ltd	VMware vSphere: Install, Configure, Manage [V7]	5 Days (40hrs)	20 (1 Batch)	20 (1 Batch)

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4	Autofina – Robotics	CADD Centre Training Services Pvt Ltd	Advanced Certificate Course on Robotics and Automation	360Hrs	50 (2 Batches)	No
5	CISCO	Aksh Optifibre Ltd	Network Essentials and CCNA	280Hrs	25 (1 Batch)	40 (2 Batches)
6	Red Hat	Red Hat India Pvt Ltd	Linux System Administrator I, Linux System Administrator II, EX200	80Hrs	26 (1 Batch)	40 (3 Batches)

A budget of 43.55 Cr has been approved and allocated to the Department of IT&C for the FY 2022-23 against which as per the requirement of current FY a proposal of Rs. 28.11 Cr has been submitted for revised estimates 2022-23:

S. No.	Particulars	Budget Allocated 2022-23	Revised Expected Expenditure 2022-23
		(In lacs) (in INR)	(In lacs) (in INR)
1	Contractual Staff	121.2	30.30
2	PMU*	133.2	00.00
3	Maintenance Work	24	25.00
4	Housekeeping Work	18	12.90
5	Outreach Activities	60	1000.00
6	Office Expenses	6	05.00
7	Vehicle Expenses	3.6	03.60
8	Electricity Charges	15	30.00
9	Water Charges	1.2	01.20
10	Computer System, Network connectivity, projectors, Wi-Fi etc.	150	250.00
11	Application Software for Students' Lifecycle Management	50	50.00
12	Provision for payment of certificate course fees for 400 candidates	400	400.00
13	Provision for purchase of Software License/equipment etc.	3000	500.00
14	Miscellaneous/ Contingency expenses	6	03.00
15	Construction Works	500	500.00
Total		4355.0	2811.00

*Cost of PMU has not been included in the above total.

Decision: The "As is Status" Report was appraised.

2. SCHOLARSHIP POLICY for R-CAT

R-CAT's primary goal is to prepare recent tech graduates and start-ups for successful careers by training and certifying them in emerging technologies by R-CAT's Technical Partners. The Government of Rajasthan would provide scholarships to applicants who are Rajasthan citizens to help aspirational students to make their careers in the IT/ITES sector. It is exclusively accessible for the courses offered at

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R-CAT. In order to outline the modalities of scholarship policy, a scholarship committee was constituted and a draft policy was prepared in alignment with other Government initiatives. (The policy draft is enclosed as Annexure – 1).

Proposal: It is proposed that the Scholarship Policy for R-CAT, developed by Scholarship Committee, mentioned above may be considered and approved by Executive Committee of R-CAT.

Decision: The Scholarship Policy was discussed, accepted and approved.

3. Quiz-A-Thon

R-CAT has chosen to provide scholarships of up to 100% of course fees for technology enthusiast candidates from all societal sectors in order to help them achieve the highest level of adaptability for the IT industry. This is done in an effort to make R-CAT programs aspirational. To select such talented candidates, R-CAT intends to conduct an MCQ-based selection test named “Quiz-A-Thon 2022”. The offered scholarships in “Quiz-A-Thon 2022” will be in line with the proposed Scholarship Policy for R-CAT mentioned in Agenda Point 2.

As advised by RTU, due to ongoing semester examinations and winter vacations, the last date of registration for “Quiz-A-Thon 2022” has been extended to 3rd January 2023 from 10th December 2022.

An amount Rs. 5000/- may be charged from each shortlisted applicant as caution money/ security deposit at the time of enrolment. This amount will be returned to the candidate:

- a) 100% of the amount, if he/ she passes the certification examination conducted by OEM
- b) 50% of the amount, if he/ she appears in the exam but does not clear the certification examination conducted by OEM

The above has been approved by the RISL officials on file – Annexure 2.

Proposal: In above regards, it is proposed that all the processes and committees made by R-CAT may be considered and approved by the Executive Committee of R-CAT.

Decision: The process for conducting “Quiz-A-Thon” was discussed and ratified. Key decision also include:

- The test will be conducted at IT Gyan Kendra of RKCL at various districts.
- The physical proctors/ invigilators will be deployed to monitor the examinations by RKCL.
- The MCQs and examination process will be finalized by constituted “Quiz-A-Thon” committee.

4. Statutory Auditors (SA)/ CA to be appointed for R-CAT

As per the approved GB meeting minutes it has already been approved to appoint a Statutory Auditor/ CA. In this regard, the quotation is received from **HMR & Associates**, and after further negotiation, the final quote is placed as Annexure 3.

Proposal: As the quotation of HMR & Associates firm on single source basis, so the same firm may be considered to be appointed as Statutory Auditor for R-CAT. Rule 17 -1(A) to hire consultant on single source basis who would be paid a maximum amount of up to Rs. 12 Lakhs per annum and the maximum period of engagement would be two years only.

Decision: The CA Firm M/S HMR & Associates is appointed as Statutory Auditor to R-CAT.

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5. English Language Lab Program (ELLP) in collaboration with RKCL.

Lack of English Communication & Soft Skills are amongst the largest factors contributing to low employability of students in Rajasthan. Communication in English has emerged as a must-have skill for employment and career growth, and Soft Skills training enhances the general as well as unique traits of a candidate.

To better equip candidates for the job market; Soft Skills (Personality Development) & English Language Skills would be an added advantage and desired by employers as well as for aspiring youths to become 'Job-Ready'. R-CAT intends to launch employability enhancement-based course in English language wherein training shall be conducted at in a centralized manner by moderated and implemented by RKCL.

This English Language Lab shall not only augment the vocabulary, but also focus on the finer nuances of language like grammar, pronunciation, intonation, modulation and semantics of speech and the process would help build their confidence and proficiency in the language. Detailed proposal in this regard is proposed for consideration and approval of the committee. The major key features of the proposed program are as follows:

- Periodic Assignment and Tasks and evaluation by experts
- eContent in LMS and App Login to trainees of RCAT
- Trainees will get: Workbook, LMS login, MS Team Login
- Tools for practice for trainees like vocabulary building, MTI removal, Word Stress, Recording and evaluation etc. via LMS.
- Training Program proposed for 132 Hrs.

The estimated budget quoted for the program by RKCL is Rs. 12,31,500/-

(Annexure -4: Proposal English language Lab Program)

Decision: The proposal was discussed in detail and endorsed with the following recommendation:

- This course shall be named as Personality Development Course offered under the R-CAT Soft Skills Centre of Excellence.
- The classes of PD shall be offered, free of charge to all the enrolled candidates (Tech Courses) at R-CAT, irrespective of their course length. A candidate will have a limitation to enrol in one PD batch only.
- The English Lab requires a headphone and mic facility for training and testing/ exam/ evaluation purposes. R-CAT shall procure these accessories as per RTPP rules. However, meanwhile, RKCL shall provide headphones and a mic facility in their training.
- No additional financial implications were approved for any additional software in this regard.

6. Miscellaneous

6.1 To prevent theft, burglary, and counterfeiting at R-CAT and its various spoke's classrooms/ lab, it was **discussed and decided by EC** to install IP-based video recording CCTV (no audio recordings) at each classroom/ lab. The installation of such CCTVs may happen in consultation with OEM partners by considering the IPR (Intellectual Property Rights) of their training content. The recorded video will be used for security review purposes only and will be periodically deleted from the storage devices. The camera shall be installed in the classroom/ labs for giving the best coverage to the trainers and trainees. The cameras shall be ONVIF (Open Network Video Interface Forum) compliant.

6.2 It was **discussed and decided by EC** to install a luggage scanner and metal detector at R-CAT main campus for security purposes.

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6.3 In order to collect security deposit submitted by the students and other trainees, channelling CSR funds to R-CAT and to meet day-to-day expenditure at R-CAT, it is required to open a saving bank account for R-CAT. A comparison study of seven leading banks' including national banks was presented to the committee which is summarised at annexure 5. The committee observed the followings:

- Highest Saving bank account Interest Rate was offered by IDFC First Bank
- Interest credit frequency was offered monthly by IDFC First Bank
- Loan facility to students for short-term courses was also offered by IDFC First Bank
- UPI, NEFT, IMPS & RTGS charges are Nil for IDFC First Bank
- Payment gateway charges are also waived off.

So, it was **discussed and decided by EC** to open R-CAT savings bank account with IDFC First Bank and looking at zero transaction fees through its payment Gateway, the IDFC payment gateway may also integrate with R-CAT portal.

6.4 Cafeteria has been a felt need since the launch of R-CAT in Aug – 2022, so a request for the same was made by R-CAT OEM Partners, staff members, and trainees pursuing their courses. Visiting trainees and industry delegations also require refreshments during their visit. Given the growing demand and requirement, this proposal was discussed in EC to recommend a suitable vendor by the procurement process.

Acknowledging the evolving stage of the institution and current uncertainty about daily footfalls, EC decided this to be allotted to a start-up specializing in Food Serving Industry, preferably registered under iStart which in a way will extend support to a start-up and a small contribution to the start-up ecosystem for the period of two years.

Considering this venture as small set up with minimal and no-profit margin, the committee also decided to waive-off the security deposit by the selected start-up.

The meeting ended with a thanks note by ED, R-CAT.

Jyoti Luhadiya
Executive Director

Poonam Chaudhary
CAO, DOIT&C

Ravindra Shukla
MD, RKCL

Ashutosh Deshpande
Technical Director, Doitc

Arun Chauhan
Director (Technical), RISL

Ashish Gupta
Commissioner IT&C,
and Managing Director, RCAT