

Rajasthan Centre of Advanced Technology

(A Registered Society established by the Government of Rajasthan)

No. F1.1(1)/RCAT/Corp/2022/ 717

Jaipur, Dated : 25/07/24

4th General Body Minutes of Meeting Rajasthan Centre of Advanced Technology (R-CAT)

A Meeting of the General Body was held on 15th July 2024 at 5:00 PM under the chairmanship of Secretary IT&C cum Chairperson, R-CAT to discuss and take the decision for the agenda points. Following Members were present during the Meeting: -

- | | | |
|---|---|-----------------------|
| 1 | Sh. Inderjeet Singh, Commissioner and Special Secretary, IT&C | - Vice Chairman R-CAT |
| 2 | Sh. Arun Chauhan, Technical Director, DOIT&C | - Member |
| 3 | Sh. Anil Kumar Singh, Director (Technical), RISL | - Member |
| 4 | Sh. Ravindra Shukla, MD RKSL | - Member |
| 5 | Smt. Jyoti Luhadiya, Executive Director, R-CAT | - Member Secretary |
| 6 | Smt. Poonam Chaudhary CAO, DOIT&C | - Member |

Discussion Points for the 4th General Body Meeting:

TO ASCERTAIN THE VALID QUORUM

The quorum for the society's General Body Meeting was ascertained and with permission of the chairman of the society all agenda items were presented to the Governing Body Members

Agenda Point-1. Acceptance of Commercial Agreement Signed between RISL and Training Partner.

RISL issued an EOI (NIT No.: F4.2(556)/RISL/Tech/2021/3837 Dated: 21-10-2021) for Selection of agencies to conduct Certificate Courses on Advanced and Emerging Technologies in the State of Rajasthan, inviting global technology institutions to participate. As on date, under this EOI RISL has signed MoU with 15 OEMs/TPs.

General Body of R-CAT accepted 6 OEMs/TPs MoUs against above EOI in the first meeting dated 10.10.2022. After that following 9 technology partners has signed MoUs with RISL as mentioned below:

S. No.	OEM's (Technology Partner) Name	Training Service Provider (TSP) Name	MoU Signing date
1.	Adobe	BLS International Services Ltd	28 th December, 2022
2.	Microsoft	Koenig Solutions Pvt Ltd	20 th March, 2023
3.	EC-Council	CADD Centre Training Services Pvt Ltd	20 th March, 2023
4.	Apple	Agmatel India Pvt. Ltd.	20 th March, 2023
5.	Phytech Embedded Pvt. Ltd	Phytech Embedded Pvt. Ltd	11 th April, 2023
6.	Google	Rajasthan Knowledge Corporation Ltd. (RKCL)	4 th March, 2024
7.	Salesforce		
8.	AWS (Amazon Web Services)	Koenig Solutions Pvt Ltd	8 th March, 2024
9.	ESRI India Technologies Pvt. Ltd.	ESRI India Technologies Pvt. Ltd.	15 th March, 2024

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General Body considered the proposal and resolved that all commercial agreement signed by the RISL against issued EOI with NIT No. F4.2(556)/RISL/Tech/2021/3837, Dated: 21.10.2021 shall be accepted and adopted under R-CAT.

Agenda Point-2. To consider and approve courses list and fee structure, sponsoring of candidate as approved by State level committee.

The RISL signed MoU with above technology partners according to which courses, its duration and its fees are offered by them at R-CAT. A State Level Committee is constituted by the Department of IT&C under the chairmanship of Secretary, IT&C having representative of Finance Department and finalize/approve all offered courses, its duration, and its fees. This committee also approves the courses to be provided to the Government sponsored candidates.

State Level Committee has approved courses, duration, course fee and courses to be provided to the Government sponsored candidates for newly added 4 technology partners (Google, Salesforce, AWS and ESRI India Pvt. Ltd.) in the meeting dated 15.07.2024.

Resolved that, all the offered courses list of existing technology partner along with their fees and duration as approved by State level Committee in the meeting dated 15.07.2024 are considered, approved, and accepted under R-CAT.

Agenda Point-3. To review overall working of the society.

The following set of activities was undertaken by the society to facilitate training courses in the Emerging Technology areas and to bridge the gap between Industry and Academia—

1. Quiz-a-thon leading to scholarships opportunities for students to attain Globally recognized certification courses. RCAT conducts quiz competitions every quarter and awards scholarships (up to 100%) to deserving students. The qualified students get certified by R-CAT Training Partners in any one the emerging technology courses offered by partners. Till date, R-CAT has conducted 6 iterations of Quiz-a-thon and awarded scholarships to 1027 students (Quiz-A-thon exam and scholarship policy is approved by EC of RCAT in its First meeting).
2. Internship courses are made available to students (UG and PG) at nominal rates by our training partners, students work on live projects in these internships to gain valuable and in-depth knowledge in new age IT courses. 9 courses offered in Internship program. 52 students have benefited from these internship programs.
3. R-CAT conducts knowledge sharing sessions with IT stalwarts and domain experts in the form of Seminars, Webinars, and Workshops. Through these programs, discussion and engagements R-CAT promotes emerging technology courses, advancements in these areas. 45+ of Seminar/Webinars/Workshop/Expert Session conducted till date
4. R-CAT has been facilitating faculty development programs providing a unique learning opportunity to all teaching faculties for Rajasthan to keep themselves updated in the new

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happenings of IT Industry and Emerging Technology. 409 faculties have benefitted from these FDP programs.

5. Community Learning: Institutional visits of state and interstate colleges are conducted at R-CAT premises to facilitate community learning among students. Around 6000+ students have benefitted from this initiative.
6. In 3rd GB Meeting it was Approved that the Name of R-CAT would change from Rajiv Gandhi Centre of Advanced Technology to Rajasthan Centre of Advanced Technology. There is change in the name of the society and the cooperative dept have been informed and submitted the existing by laws with the new name.
7. CSR : R-CAT has received a budget of 85.67 Lakhs from RISL for the below activities And out of these, R-CAT has sponsored 2 batches of rural women under CSR. These women were given the training of Adobe course under at Nagaur and Bansur (Alwar). The activities proposed under CSR fund are as follows:-

Sr. No	Activities	Estimated Budget
1	Training of Special Batches for Women in Graphics Design: <ul style="list-style-type: none"> Location: Jaipur, Bansur (Alwar), and Padampura (Nagor) 	Rs 85,67,000/-
2	Creation of Specialized Batches for Specially Abled Students:	
3	Hosting a Robotics Fest with 2 days Workshops	
4	Facilitation of High-Level Intercollege Discussions and Awareness Sessions: <ul style="list-style-type: none"> Participants: Directors & Principals various Colleges / Institute / Universities Host - Managing Director and Executive Director of R-CAT 	
5	Conducting Placement Drives for 3 Days with 4000 Students	
6	Conducting Skill Assessment Test: <ul style="list-style-type: none"> Psychometric Test English Speaking & Personality Development 	
7	Implementation of an R-CAT Branding Campaign: <ul style="list-style-type: none"> Strategy: Leveraging digital media platforms to raise awareness among Rajasthan's youth about R-CAT and its benefits. 	
8	Organization of Inter/Intra-college Quizzes:	
9	Delivery of Technology-Based Seminars, Webinars, and Guest Lectures	

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8. International Presence – Sessions has been organized with Monash University, Torrens University, Canadian Delegates from ICT Mission
9. NASSCOM: Exploring Partnership opportunities with NASSCOM.
10. Credit System – A meeting was held on 07.05.2024 with Higher and Technical Department for exploring opportunities of including R-CAT courses into the curriculum of colleges/institutions. THE has constituted a committee for preparing guidelines regarding this.
11. A Behavioural Lab is being set up at R-CAT, Jaipur in collaboration with IIM-Udaipur. A MoU has been executed on 15.04.2024 between R-CAT and IIM-Udaipur. One time set up cost of Rs. 1.22 Cr. has been transferred to IIM-Udaipur. Procurement of the equipment and operations of the lab shall be taken care by IIM-Udaipur. A lab manager has been deployed from 01.07.2024 and lab set up is in process.
12. R-CAT has finalized the initiation of Early Career Program of HCL TechBee, Administrative approval of Hon'ble Minister IT&C is received and signing of MoU is in progress.

Resolved that, the committee appreciated the efforts of the society in bridging the gap between academics and industry. The committee instructed R-CAT to continue the good work and create an ecosystem that fosters collaboration and innovation.

Agenda Point-4. To review finance and budget utilization of the society FY 2023-24.

The Government of Rajasthan has sponsored 659 candidates in last FY at R-CAT from various OEMs/TPs to provide their courses and globally recognized certification for trainees. In the financial year 2023-24, R-CAT has conducted five quiz-a-thon exams for govt. sponsored candidates and Until Quiz-A-Thon 4 Govt. sponsored batches, Approval of expenditure of Rs. 4,01,81,592.00 (Rs. Four Crore, one lakh, eighty-one thousand, five hundred ninety-two only) have been taken from the Finance Department. Training orders for Quiz-A-Thon 5 Govt. sponsored batches have been placed (having values of Rs. 1,19,18,521) in the month of March 2024 to various OEMs/TPs whose batches are currently in running.

State Govt. has allocated the budget of Rs. 11.48 Cr. for the Financial Year 2023-24. Total expense for FY 2023-24 are Rs. 7.30 cr. (Spent through RISL from the budget available for R-CAT)

CSR: R-CAT has received a budget of 85.67 Lakhs from RISL for 9 activities.

State Govt. has allocated the budget of 30 Crore for the financial year 2024-25.

Civil and infrastructure work for establishment of R-CAT Spokes at Ajmer, Bikaner, Bharatpur, Kota and Udaipur is to be taken in FY 2024-25 through RISL.

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As per the concept note for R-CAT establishment, each OEM will be given 100 students under scholarship for the first financial year. FD has accorded its consent for sponsoring course fee of 2200 (Full or partial) per financial year subject to the limit of the allocated budget.

Resolved that, the committee appreciated the efforts of the society

Agenda Point-5. To consider and approve the power of Business, R-CAT

RCAT has been established as society under society registration act 1958. In order to decide capacities of various authorities of the society a schedule of power has been framed by a committee which is approved by MD, RCAT and submitted for approval of General Body.

As proposed in the agenda item, the general body considered the proposed Power of Business at annexure A and **resolved that** it is approved for implementation.

Agenda Point-6. Establishment of RCAT as a training academy.

In this fast-paced changing environment, training is essential to enable government employees to adapt to emerging technologies as it provides individuals with the necessary skills to make informed decisions and knowledge to harness the full potential of these advancements.

R-CAT stands out as the only training provider (of Government of Rajasthan) for emerging technologies with its world-class infrastructure, situated at the heart of Jaipur city, and extended reach at divisional headquarters. Its close collaboration with Industry and OEM partners ensures the flow of the most recent happenings and advancements in the emerging tech field. Therefore, R-CAT would like to be designated as Training Centre for all courses on Emerging Technologies in Rajasthan. To facilitate the same R-CAT is pursuing with Finance Department to be notified as Training Centre for all IT/ITeS based trainings under Rule 32 of the RTPP, Rules, 2013.

General body **resolved that** the initiative is approved and appreciated the benefits which the government employees will get once R-CAT is established as the '**Centre for Studies on Emerging Technologies**'. R-CAT execution body may work towards getting the institute notified by FD.

Agenda Point-7. Deployment of approved subject matter expert (SME).

Finance Department has accorded its consent for hiring services of various subject matter expert. In the review meeting dated 27.03.2024 chairperson RCAT has directed to do a detailed study and draft the

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'rules of selection and engagement for all SME positions. It is proposed to discuss and take appropriate decision on rules of selection and engagement for all SME.

General Body Resolved that deployment of SMEs is a need of the hour, therefore committee directed to frame Qualifications, Eligibility criteria and service rules for SMEs and submit plan for recruitment along with permission from FD for salary and other expenses.

Agenda Point-8. Any other agenda with the permission of chair.


No additional agenda were presented during the meeting and with permission of the chairperson meeting was concluded by Member Secretary of the society with summarization of resolutions and vote of thanks to present governing body members.



Poonam Choudhary
Chief Accounts officer


Anil Kumar Singh
Director (T), RISL


Jyoti Luhadiya
Executive Director, R-CAT


Arun Chauhan
Technical Director


Arti Dogra
Secretary, IT&C and
Chairperson, R-CAT


Ravindra Shukla
MD, RKCL


Inderjeet Singh
Commissioner &SS, IT&C and
MD, R-CAT

Annexure-A
Rajiv Gandhi Centre of Advanced Technology (R-CAT)
(Schedule of Powers)

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Delegation of Administrative Powers

S.No.	Nature of Power	Extent of Powers to			Remarks
		Chairman	Vice Chairman (MD)	Executive Director	
1.	a) To accord approval for taking services on deputation from Government Departments/Boards/Corporations or any other organization of the State Government as per terms and conditions of the state government		Full Power		
	b) To repatriate the services of persons on deputation to parent department on expiry of the term or, before expiry of period of deputation		Full Power		
2.	Leaves				
	a) To sanction leave of any kind including casual leave to employees under his control. Also, to sanction encashment of surrendered privilege leave and balance of privilege leave at the time of retirement		Full Power (Gazetted Employees)	Full Power (Non-Gazetted Employees)	
	b) To recall from sanctioned leave		Full Power (Gazetted Employees)	Full Power (Non-Gazetted Employees)	
3.	Hiring of services of consultants/staff for projects through agencies		Full Power		As per the provisions of RTPP Act 2012 & Rules 2013
4.	To accord approval for sponsoring employees within India to attend (i) Training Programs (ii) Seminar, Conferences, Workshops, and other meets		Full Power		





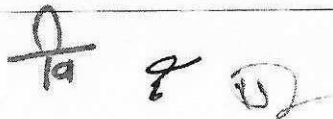
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S.No.	Nature of Power	Extent of Powers to			Remarks
		Chairman	Vice Chairman (MD)	Executive Director	
5.	Weeding of office record		Full Power		Rules of Weeding Office Records are to be framed
6.	Appointment of Internal Auditors		Full Power		
7.	a) Approving of MoU/Contract Agreements including sanction of expenditure thereof, for achievement of objectives of the society		Full Power		
	b) Approving of MoU/Contract Agreements with foreign bodies/entities, for achievement of objectives of the society		Full Power		
	c) Execution of instruments, deeds, leases, contracts etc.		Full Power		
	d) Signing of MoU/Contract Agreements, instruments, deeds, leases, contracts etc.			Full Power	
8.	To declare any store as surplus, or obsolete/unserviceable and to dispose it off by sale/public auction, destruction, keeping in view the life prescribed for the articles		Full Power	Full Power	
9.	To represent the society in all matters, negotiations, discussion etc./Nominate Representative			Full Power	
10.	Make officiating arrangements in leave vacancies			Full Power	
11.	Assignment of work to employees			Full Power	

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Delegation of Financial Power

S.No.	Nature of Power	Extent of Powers to			Remarks
		Chairman	Vice Chairman (MD)	Executive Director	
1.	To accord approval to incur expenditure on repairs, addition/alteration in office building or rented building.		Full Power		
2.	Payment of license fees and fine imposed etc.		Full Power	Up to Rs. 50,000	
3.	Sanction write off of losses.	Full Power up to Rs. 1,00,000			
4.	Acceptance of awards in arbitration cases.	Full Power			
5.	Settlement of claims outside arbitration.	Full Power			
6.	Hiring of professional and special services and payment of legal charges, advocate fees, professional charges, tax consultant fees etc. including payment of advance for the professional and special service as per the norms prescribed by the board.		Full Power		
7.	Fixing of service charge for execution of projects		Full Power		
8.	Refund of balance amount of projects			Full Power	
9.	Legal Charges				
	a) To accord sanction for payment of claims decreed by the Court of Law	Full Power			
	b) To accord approval to sanction compensation to an employee under the provision of any award in compliance to any award passed by Tribunal or Court of Law.		Full Power		



S.No.	Nature of Power	Extent of Powers to			Remarks
		Chairman	Vice Chairman (MD)	Executive Director	
	c) To accord approval for reimbursement of Legal Expenses incurred by employee in connection with cases for or against the Society.		Full Power		
10.	To authorize deduction of amount of taxes and other statutory deductions as per provisions of relevant acts/ rules and regulations.			Full Power	
11.	a) To accept sponsored projects & receive grants, subscriptions, or other financial contribution from within the country		Full Power		
	a) Receive financial contribution from abroad in consistent with the objectives/functions of the society as detailed in the bye laws of the society		Full Power		
12.	Reappropriation of Funds from one minor head to another such heads			Full Power	
	Reappropriation of Funds from one major head to another such heads			Full Power	
13.	To accord sanction for investments of available surplus funds with the society in long term or in short call/short term or other similar deposits scheme with any of the nationalized bank or their subsidiary institutions and to withdraw the investments when needed		Full Power		
14.	To fix installments for recovery against over payment of pay and allowances		Full Power		
15.	To sanction payment of employees arising out of statutory enactments.		Full Power		
16.	To sanction time barred claims of employees		Full Power		

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S.No.	Nature of Power	Extent of Powers to			Remarks
		Chairman	Vice Chairman (MD)	Executive Director	
17.	To accord sanction for payment of remuneration for holding examination, paper setting, evaluation, superintendence etc. (For Scholarship Purposes)		Full Power		
18.	To accord sanction for payment to experts as honorarium for delivering lectures or experts participating as resource personnel in seminar, symposium workshop organized by the company.		Full Power		
19.	Advertisement Charges				As per RTPP Act
	a) For publication of recruitment for approved posts and NITs		Full Power		
	b) Advertisement in newspapers/magazines		Full Power		
	c) Engaging theatre & other artists and organization of various art works		Full Power		
	d) Incur entertainment expenses		Full Power		
20.	Hiring of Accommodation in Hotels, Govt Houses etc. for visitors of R-CAT		Full Power		
21.	Conveyance Hire				
	i) Reimbursement of conveyance charges for any national visits				
	a) Officers		Full Power		
	b) Staff		Full Power		
	ii) Hire of Taxis (In emergency Cases)		Full Power		
22.	Power of Purchase				As per the provisions of RTPP Act & as per the budget provisions
	i) Office Furniture i.e. Tables, Chairs, Almirahs, Sofas, Book Shelves, Filing		Full Power	Up to Rs. 50,000	

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S.No.	Nature of Power	Extent of Powers to			Remarks
		Chairman	Vice Chairman (MD)	Executive Director	
	Cabinets, Durries, Curtains & Display Boards, Books, Journals, Periodical Magazines etc. for Library				
	ii) Fixtures i.e. Air conditioners, Coolers, Heaters, Water coolers etc.		Full Power	Up to Rs. 50,000	
	iii) Stationary Store		Full Power	Up to Rs. 50,000	
	iv) Other store articles		Full Power	Up to Rs. 50,000	
	v) Office equipment i.e. electronic or manual, computer IT related items, intercom, calculator, photocopies, fax etc.		Full Power	Up to Rs. 50,000	
	vi) Electrical Equipment & Stores		Full Power	Up to Rs. 50,000	
	vii) Crockery & Cutlery		Full Power	Up to Rs. 50,000	
23.	i) Freight Charges		Full Power	Up to Rs. 5,000	
	ii) Postage & Telegraph Charges		Full Power	Up to Rs. 5,000	
24.	Insurance				
	i) Building, Equipment & Vehicle at State Level			Full Power	Only from the State Insurance Dept.
	ii) Building, Equipment & Vehicle at District Level			Full Power	
25.	Motor Vehicle				
	a) Repair & Maintenance of motor vehicle		Full Power	Up to Rs. 5,000 in a month	
	b) Hiring on Contract		Full Power	Up to Rs. 50,000 in each case	
26.	Municipal Rates & Taxes			Full Power	

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S.No.	Nature of Power	Extent of Powers to			Remarks
		Chairman	Joint Chairman (MD)	Executive Director	
27.	To invite tenders for empanelment of agencies		Full Power		
28.	To issue orders of printing, publishing, designing publications			Full Power	
29.	Hiring of Office Accommodation		Full Power		
30.	Telephone Charges				
	i) Installation		Full Power	Up to Rs. 25,000 per case	
	ii) Rent & Other Charges		Full Power	Rs. 25,000 per month	
31.	a) Expenditure on refreshment during meeting, workshops & conferences		Full Power	Up to Rs. 50,000	
32.	a) Advances for tour, project activities and other emergent functional expenditure		Full Power	Up to Rs. 50,000 per case	
	b) Sanction advances for fairs, seminars, conference		Full Power	Up to Rs. 50,000 per case	
	c) Expenditure on participation in fair/ exhibition.		Full Power	Up to Rs. 50,000 per case	
	d) Sanction expenditure on ceremonial occasions		Full Power	Up to Rs. 50,000 per case	
	e) Sanction miscellaneous expenditure for office		Full Power	Up to Rs. 50,000 per case	
33.	Hiring of Services for Pantry/Canteen/Security/Cleaning/Outsource manpower etc.		Full Power	Up to Rs. 50,000 per case	
34.	Opening of R-CAT Centre at new location	Full Power			
35.	Promotional Sponsorship Expenses		Full Power	Up to Rs. 50,000 per case	

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